Barrs Court Primary School

Dear Parent/Carer

Thank you for choosing Barrs Court Primary School for your child's education. I want to take this opportunity to give you a warm welcome to our school's special community. We are very excited that your child will join us as they begin the next step of their learning journey and we look forward to seeing you very soon. I want to ensure that your child's first school experiences are happy and positive.

We offer a comprehensive induction programme which helps you and your child to feel happy and secure in school. We aim to reduce the anxiety that starting a new school may bring, give you a chance to ask questions and ensure that you and your child are well-prepared. It is the start of an exciting partnership between you and us at Barrs Court Primary School.

We want to make sure that right from the start it is a positive relationship and that you feel confident that you can come to us about anything, in the knowledge that we are all working together for the same reason – to make sure your child is happy and fulfils their personal and academic potential in their time with us.

We are looking forward to meeting as many of you as possible at the Induction Evening on **_Thursday 22nd May @ 5.30pm_** and we are currently working on the Information Pack that will be available for you to take home. For those parents/carers who are unable to attend, please make arrangements to pop into the school office after this date to collect your pack… thank you.

We start the induction process in June and you will find full details of this on the following page.

Survey
Please can you take a moment to complete an online survey so that we can find out more about your child ahead of them starting school with us in September. Please share as much information as you can as this really does help us get to know your child.

https://forms.office.com/e/yiU3a5HG5E?origin=lprLink

Dates for your Diary

The information pack that will be shared with parents/carers at the Induction Evening, will include opportunities for your child to come into school during June & July as part of their transition. We thought it would be useful for you to have these dates/times so that you can add them to your diaries but please be mindful that the full information will be included in the Induction Pack on 22nd May:

- Monday 9th June, 2.15pm - 2.45pm (story time)
- Tuesday 17th June, 2.15pm - 2.45pm (story time)
- Monday 23rd June, 1.00pm - 2.40pm (1-1.40pm or 2-2.40pm) **
- Thursday 10th July, 9.30am - 11.00am OR 1.30pm - 3.00pm **

*** You will be advised in due course, which session your child is expected to attend.*

In addition:
- Monday 1st September - INSET day (school is closed to children)
- Tuesday 2nd September - Parent/Carer 10 minute consultation meetings with the teacher (Reception children are not in school this day). Details on how to book an appointment will follow in due course.
- Children will be in school FULL TIME on **Monday 15th September**. We will share full details of your child's induction over the previous 2 weeks, in due course.

Communication

You have hopefully already received the log-in details for the Arbor Parent Portal where you can see and update your child's information. You should have already received your log-in details by email but please check your junk/spam folder as it sometimes go here. This is also the way that we communicate with parents/carers and there is further information on how to set up the in-app message feature at the end of this letter. Please speak to a member of the office team if you are unable to access the Parent Portal.

School Website

There is a wealth of information on our school website that you may find useful before your child starts school with us in September. This includes information about school uniform and breakfast & afterschool club... these will also be included in the Information Pack so please don't worry if you don't have the chance to look online.

We are very much looking forward to meeting you all at our Induction Evening on Thursday 22nd May at 5.30pm and also look forward to receiving your responses to our online survey in due course.

In the meantime, if you have any questions or queries please do not hesitate to contact the school office.

Many thanks

Daniel Webster

Daniel Webster
Headteacher

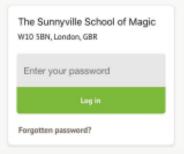# We're using Arbor's free Parent Portal and Parent App

We've chosen Arbor to help us manage our school.

Arbor is a simple, smart and cloud-based MIS (Management Information System), which helps us work faster, smarter and more collaboratively as a school. The Parent App and Parent Portal mean we can keep you informed about your child's life at school in a much more accessible way. Log into Arbor to see and update your child's information, get live updates and make payments or bookings on the go!

The Parent Portal works on Google Chrome (computer or laptop) and you can download the Parent App from the App Store or Google Play Store on your phone (Android 5.0; iOS 10.0 and upwards).

How to get started

1. Wait for your welcome email from us telling you Arbor is ready - you won't be able to log in before

2. Click the link in your welcome email to set up your password

3. Go to the App or Google Play Store on your phone and search 'Arbor'

4. Click 'Install' on Android or 'Get' on iPhone then open the App

5. Enter your email, select the school, then enter your password

6. Accept the Terms & Conditions and enter your child's birthday

The Sunnyville School of Magic
W10 5BN, London, GBR

Enter your password

Log in

Forgotten password?

Need help using Arbor?

Contact the school office if you have questions about Arbor, the App or Parent Portal. Tell us the type and model of your phone, e.g. an iPhone SE, and include screenshots or screen recordings.

To safeguard student data in line with General Data Protection Regulations (GDPR), Arbor only works directly with schools.

Some tips to try:

1. Ensure your username is the email address you use for Arbor. Ask us to **check the email address** linked to your account.

2. **Reset your password** from the login page, or ask us to do this.

3. If the login email was sent to you more than 96 hours ago, the **password link will have expired**. Ask us to send it again.

4. Ask the school office to check that your email address has not been used twice - e.g. on another guardian or child's profile.

5. **Enter the birthday** of one of your children to log in.

6. Only relatives who are **Primary Guardians** of a child can access the Arbor App. Ask us to check you can access Arbor.