



Mosaic Partnership Trust
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10th March 2026

Dear Parent/Carers

I am writing to inform you of an exciting change to the school meals service at [School Name]. With effect from **Monday 20th April 2026**, we will be partnering with a new catering company, **Caterlink**.

After a thorough review and tendering process, we selected **Caterlink** because of their dedication to providing nutritious, high-quality, and enjoyable meals. Caterlink are proud to have been awarded the 'Food for Life Served Here – Silver Award'

Caterlink focus 'on creating balanced, delicious meals that meet nutritional standards while supporting learning and wellbeing. From young children discovering new flavours to older students with growing appetites, every menu is designed to inspire healthy eating habits that last a lifetime'.

What this means for your child:

- **New Menus:** The new menus will offer a wider variety of options, including the choice of a main meal, vegetarian meal, or filled jacket potato with salad bar, baked bread, pudding & fresh fruit. In addition, we are offering a filled sandwich option with either cheese, ham or tuna with vegetable crudities and a piece of fruit. A copy of the new menu is attached to this letter.
- **Quality Ingredients:** Caterlink focuses on sourcing local, sustainable, and fresh produce.

How do you book and pay for your child's school dinners?

- There will be no changes to the current booking & payment method. Please continue to use the Arbor Parent Portal as normal to book & pay for lunches.
- If your child is bringing a Packed Lunch from home, please see the information below.



**** Please note - School dinners should be pre-ordered in advance; this is to ensure the kitchen is suitably stocked and the correct number of meals are prepared each day. School meals can be booked termly/monthly/weekly in advance through the Arbor Parent Portal. Please make sure that meal balance are topped-up before making a booking. ****

Any child who does not have a school meal booked, will be provided with at least a sandwich.

What if my child is bringing a packed lunch from home?

Any child who is bringing a packed lunch from home should still be **booked onto the Arbor Parent Portal system as 'Packed Lunch Brought from Home'**. This will ensure that the school office can ensure that every child has a lunch option in plenty of time before the lunchtime service. If necessary, the office staff will contact the parent/carer as soon as possible after registration to ascertain their lunch requirements.

What if my child has a Food Allergy/Intolerance?

- **Food Allergens:** The new team is fully trained in allergen management. If your child has a food allergy, please complete the Food Allergy & Intolerance Form online - [CTL - Food Allergy & Intolerance Form V2](#) by **Friday 20th March**. Please note that this will need to be accompanied with medical evidence (see attached leaflet for more information on this). *You will only complete this form once whilst your child is at our school, unless there is a change in their allergy/medical condition.*
When completing the form, please use our **Unique Unit Number - 7790**
- **Dietary Preferences** - Pupils with a lifestyle or religious choice (such as halal or vegan) will not need to complete the Food Allergy & Tolerance Form. This information is captured in the Arbor system and will be shared with Caterlink.

How much will a school dinner cost?

- For those children in **Reception, Year 1 & Year 2**, they will continue to enjoy a 'Universal Infant Free School Meal'. Booking is made via the Arbor Parent Portal.
- If your child is in **Years 3 - 6**, the cost of a 2 course School Dinner will be - **£2.90**. Booking & payment is made via the Arbor Parent Portal.
- If your child is in receipt of benefits related *Free School Meals*, booking & payment is made via the Arbor Parent Portal. If you think you may be entitled to Free School Meals, please speak to a member of the office team in confidence.

We are confident that this new partnership between Barrs Court Primary School and Caterlink will bring positive changes to the dining experience of our pupils. We are working closely with Caterlink to provide a healthy and exciting menu choice for the pupils each day.

If you have any queries regarding any aspect of our new catering company, please do not hesitate to speak to a member of the office team.

Yours sincerely

Daniel Webster

Daniel Webster
Headteacher