



## WASP Club Booking Form Winter Term 2017/18

<b>Child's Name</b>	<b>Class:</b>
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**WASP Club – (Wrap Around School Provision Club)**

Please return completed form to the office by **Wednesday 13<sup>th</sup> December** with full payment  
Cash or cheques (Cheques payable to South Gloucestershire Council)

I wish to apply for a place for my child named above for the following dates (areas in grey are school closures or bank holidays)

**Breakfast Club care only - £2.50 Breakfast – to be paid separately on the day**

**After School Care only, 3.15-4.15pm - £5.00 – SESSION 1**

**Afterschool care (including snack), 4.15-5.45pm - £6.00 – SESSION 2**

**Afterschool care (including snack), 3.15-5.45pm - £9.00 – SESSION 3**

If you are applying for an Afterschool Club place, **please state which session you require** (ie Session 1). Thank you

Week Commencing:	Monday		Tuesday		Wednesday		Thursday		Friday		TOTAL £
	B'Fast club	After Sch	B'Fast Club	After Sch	B'Fast Club	After Sch	B'Fast Club	After Sch	B'Fast Club	After Sch	
1 <sup>st</sup> January 2018	Bank Holiday	Bank Holiday	Inset day	Inset Day							
8 <sup>th</sup> January 2018											
15 <sup>th</sup> January 2018											
22 January 2018											
29 January 2018											
5 <sup>th</sup> February 2018									Inset Day	Inset Day	
12 <sup>th</sup> February 2018	Half Term	Half Term	Half Term	Half Term	Half Term	Half Term	Half Term	Half Term	Half Term	Half Term	
19 <sup>th</sup> February 2018											
26 <sup>th</sup> February 2018											
5 <sup>th</sup> March 2018											
12 <sup>th</sup> March 2018											
19 <sup>th</sup> March 2018											
26 <sup>th</sup> March 2018	Half Term	Half Term	Half Term	Half Term	Half Term	Half Term	Half Term	Half Term	Half Term	Half Term	
<b>Total to pay</b>											£

# Terms and Conditions

## Breakfast Club:

- If your child wishes to purchase Breakfast, please ensure that they bring sufficient money with them each day to make their choices.
- Parents/Carers agreed to book and pay for sessions in advance.

## Afterschool Club:

- Only pupils attending Barrs Court Primary School may attend WASP Club (Wrap Around School Provision Club). WASP Club is open Monday – Friday from 3.15pm – 5.45pm during school term time. It is closed during school holidays, bank holidays and Inset training days.
- Parents/Carers agreed to book and pay for sessions in advance.
- In an emergency, children may attend WASP Club without pre-booking. You **MUST** contact the manager and let them know by 12 noon on the day attendance is required.
- The WASP Club staff hours are up to 6.00pm. Staff must ensure that everything is packed away before the end of the session. We, therefore, insist that children are collected **no later than 4.15pm/5.45pm** (dependent on which session they are attending).
- If a child is collected late, parents/carers will be invoiced for the extra staffing costs incurred by WASP Club and a £6.00 penalty charge will be levied.

## General:

- Parents/Carers must ensure that all telephone numbers and contact details are kept up to date at all times.
- If your child is not attending a session please text on 07982377903 and a credit will be applied to another session.
- **Access through the school car park is strictly prohibited. Please use the middle school gate to drop off children to Breakfast Club or collect from Afterschool Club.**
- Any costs incurred by WASP Club relating to the recovery of fees will be added to any amount outstanding. All payments/fees are subject to the school's bad debt policy.
- All children are expected to behave appropriately at the setting. Parents will be informed if their child's behaviour is inappropriate and we reserve the right to refuse admission to WASP Club.
- Only certain medication prescribed by a doctor will be administered by staff which must be accompanied by an Administration of Medication form (available from the school office) and contained in the original packaging with the pharmacy label (please refer to the Managing Medical Needs Policy on the school website).
- In the event of a medical emergency/accident, WASP Club will follow the school's first aid/emergency procedures
- All consent/permission forms currently held by the school will be adhered to by WASP Club.

I agreed to the Terms & Conditions of WASP Club.

Signed .....

Date .....

Name & Tel Number .....