

Dear Parent/Carers



Full Re-Opening of School – September 2020

It is the Government's plan that **all** pupils in **all** year groups will return to school full-time from the beginning of the Autumn Term.

There is a strong emphasis on contact tracing and reducing risk through stringent infection prevention and control. The September re-opening is based on minimising contact.

The Local Authority have in place a Local Outbreak Management Plan (LOMP) that will be used to support response and decision making to any outbreak.

Any partial or full lockdown will be led by the local authority, Department for Education (DfE) and Public Health England (PHE).

Contact in schools is to be limited in 2 main ways:

- By ensuring that pupils remain in consistent groups (bubbles) wherever possible, thereby minimising the number of contacts between different people across the school.
- By maintaining distance between individuals wherever possible (social distancing).

This is our plan for the full re-opening of our school to ensure that everyone is safe and that children receive a high quality education.

Principles of spread of COVID-19 infection – what we know so far:

- The following are now recognized symptoms of COVID-19:
 - A high temperature
 - A new, continuous cough
 - A loss of, or change to your sense of smell or taste
- COVID-19 is spread through respiratory droplets generated by coughing or sneezing and through contact with contaminated surfaces.
- Coughing and sneezing can increase the risk of aerosol spread causing droplets to spread at least 2 metres.
- The virus enters another person's mouth through eyes, nose and mouth either directly from aerosol droplets or from hands contacting contaminated surface then touching the face.

Infection prevention and control

We aim to protect our children, staff and essential visitors to school by:

- Ensuring that no-one ill or showing symptoms attends and swift action is taken if illness is suspected
- Ensuring regular handwashing with soap and hot water.
- Children will be encouraged to not touch their faces or put objects in their mouths. Promoting "Catch it, kill it, bin it".
- Frequently cleaning touched surfaces in addition to ongoing deep cleaning and regular cleaning.
- Reducing the mixing of groups using the bubble approach.
- Reducing the use of shared resources between bubbles eg books, PE equipment, IT equipment.
- If we are concerned, we may take your child's temperature.

Class Groups (Bubbles)

Consistent groups reduce the risk of infection by limiting the number of pupils and staff in contact with each other to only those within the group. We have already successfully used this system in the summer term.

- Each class will become a Bubble.
- This group will remain consistent.
- Each bubble will be based in a classroom.
- We will ensure that there is no physical contact between each bubble in school.
- The children will be encouraged to adhere to social distancing guidance wherever possible.
- Adults will try to maintain a 2m distance from each other and children. We know that this is not always possible, particularly with younger children but they should avoid close face-to-face contact and minimise time spent within 1m of anyone.
- In EYFS, activities will be planned to support social distancing.
- In Years 1 & 2, children will be sitting in separate groups within their bubble.
- From Years 3-6, children will be sitting side-by-side and facing forwards.
- Each bubble will have their own time in the playground. During this time, children should follow social distancing guidance and not have any physical contact with each other.
- Classroom entry & exit routes have been determined to support social distancing.
- Resources which are not easily washable or wipeable have been removed from the classrooms and playground.

Uniform

- Children will be expected to wear full school uniform every day.
- Children should wear their PE kit to school on PE days.
- School Uniform is available to purchase from Initially Yours, Soundwell.

Changes in the school day

- Children will need to bring **2 water bottles** to school each day.
- No water fountains are available at school for children to drink from.
- Apart from their book bag & reading book, children should not bring any bags/rucksacks, books or any other personal items into school.
- Each bubble will have a designated space in the cloakroom to store coats etc.
- If your child has a packed lunch, they can bring this with them in a wipeable container/ lunch box to be safely stored.
- Children will be given a named plastic zip-up pencil case to contain their individual pencils & resources. These will be wiped down regularly and should not be touched or used by any other child (or adult).
- Resources that are shared between bubbles such as sports, art & science equipment should be kept to a minimum and will be cleaned frequently and meticulously after use and before use by any other bubble or group of children.
- Reading books will be handed out to individual children from class resources.
- Books will be isolated for 4 days before being used by another bubble.

Staggered Timetables

- There will be staggered entry/exit times into school to minimise gatherings of children or parents. Social distancing must be adhered to in line with Government guidance.
- There will be a one-way system in place to help everyone move around school as safely as possible.
- Break & Lunchtimes will be staggered so that no bubble has any contact with another.
- No shared toys or equipment will be used in the playground.
- Children will be given time to run around and socialise with the children in their bubble during playtime.
- If children walk to/from school independently, they must be reminded by parents to avoid contact with other children and keep to the distancing rules. If children need to be accompanied to school, **only ONE adult** should attend at either drop off or collection.
- The trim trail, water fountains and benches have been closed off and will not be available for use until further notice.
- Each year group will have their own drop off and collection times to ensure that parents & children can arrive & leave school as safely as possible.
- We expect children to arrive **NO MORE** than 5 minutes before their start time and **NO LONGER** than 5 minutes after their start time.
- Parents/Carers are REMINDED that children and adults should not arrive at school until 5 minutes before the arrival/home time and must not gather around the school gates whilst waiting to enter the school premises.

Class	Arrival and start time	Break time	Lunchtime	Home time
Reception	8.45am	10.30-10.45am	LUNCH HOUR – 11.55am -12.55pm	3.15pm
Ruby	8.30am red cloakroom	10.00-10.15am	LUNCH HOUR – 12.00pm – 1.00pm	2.50pm red cloakroom
Jasper	8.40am red cloakroom			3.00pm red cloakroom
Garnet	8.50am red cloakroom			3.10pm red cloakroom
Sapphire	9.00am red cloakroom	10.30-10.45am	LUNCH HOUR – 12.10pm – 1.10pm	3.20pm red cloakroom
Topaz	9.10am red cloakroom			3.30pm red cloakroom
Turquoise	9.10am green cloakroom (Year 3 Pegs, Year 4 Lockers (nearest TQ class))			3.30pm green cloakroom
Emerald	8.30am green cloakroom	10.15-10.30am	LUNCH HOUR – 12.00pm – 1.00pm	3.00pm green cloakroom
Aqua	8.40am green cloakroom			3.10pm green cloakroom
Jade	8.50am green cloakroom			3.20pm green cloakroom

Parents/Carers are REMINDED that children and adults should not arrive at school until 5 minutes before the arrival/home time and must not gather around the school gates whilst waiting to enter the school premises.

Social Distancing

- Children will be supported to maintain distance and not touch staff or other children.
- No adults or visitors will be allowed onto the school site other than to drop off/pick up their child at the designated start & finish times.
- All questions or queries to the school should be done via email or telephone.
- No visitors are allowed to the school office.
- All adults should adhere to social distancing guidelines when dropping off & collecting their child, including not gathering outside the school gates.
- Children and parents must follow social distancing guidelines whenever they are on the school premises.
- We encourage parents, staff & children to walk to school if at all possible.
- Bikes & Scooters are not permitted on the school site.

Teaching & Learning

- We will be teaching a broad curriculum in all subjects from the start of the Autumn term. This will be modified at the start of the year so teaching time is prioritised to address significant gaps in children's knowledge.
- We will assess children's starting points in the core curriculum to help us address the gaps in their knowledge & skills.
- We will prioritise identifying gaps and re-establish good practice across the curriculum, especially in the essentials (phonics & reading, increasing vocabulary, writing & mathematics), identifying opportunities across the curriculum so they read widely and developing their knowledge & vocabulary.
- We will provide regular PE lessons so that children are encouraged to exert themselves physically as often as possible.
- PE lessons will be strictly non-contact and will not involve more than one bubble.
- Where sports coaches take PE lessons, they will deliver non-contact sports which are taught from a distance of at least 2M.

Recovery Curriculum

- The local authority is working with schools to develop resources to support the wider return.
- The focus is on all learners and stakeholders from those who will have suffered trauma and anxiety to others who have excelled during the crisis. The Recovery Curriculum will include:
 - Stress, trauma, loss & bereavement
 - Unique learners (Special Education Needs, English as an Additional Language, Pupil Premium and More Able children)
 - Curriculum

Attendance

- School attendance will be mandatory from 1st September 2020. This means from that point the usual rules on school attendance will apply.
- We will need to record attendance and follow up absence.
- We may issue sanctions including fixed penalty notices for persistent non-attendance in line with guidance from the local authority.

Behaviour

- With so many pupils returning to school after a long time at home, behaviour will matter more than ever.
- Some children may have lost the habits that enable them to flourish as learners and members of the school community.
- It is important to note that children will have to observe far higher standards of respiratory and tactile hygiene than ever before.
- To support this, we have written an addendum to our Behaviour Policy. In these times of heightened risk to our health, it is important that children & staff are aware that unhygienic behaviour has to be reclassified from a misdemeanour to something more serious.
- Children must be explicitly told that the consequences for behaviour that threatens distancing measures, respiratory or tactile hygiene are very serious indeed and malicious, deliberate acts of hygiene (eg spitting, coughing) or social distance will be treated with the greatest seriousness.

Outside Agency Provision

Specialist therapists, clinicians and other agencies who support children will continue to provide provision as usual which maybe on-line or by telephone.

Lunchtimes

- In the first instance, hot meals (finger food eg hot dogs, jacket potatoes), will be provided by our catering company for children to eat in their classrooms from the start of term 1 until Friday 25th September. At this point we will review the provision for the remainder of the term.
- This menu will be revised as we move forward.
- Please book & pay for school lunches in the normal way through ParentPay.
- Our school kitchen is operating as usual and complies with the guidance for food business for COVID19.
- Universal Infant Free School Meals will continue to be available for all children in Reception, Year 1 & Year 2.
- Children will eat their meal within their own bubble.
- Children will not be allowed to mix with children from other bubbles.

School Trips & Events

- The government continues to advise against overnight educational visits.
- All trips, assemblies, performance, parents' evenings & sporting events are suspended until further notice.

Clubs & Wrap Around School Provision (WASP Club)

Breakfast/Afterschool Club

Following a full risk assessment, we do not consider it practical or safe to offer a full WASP Club provision to parents/carers and children at this time and, therefore, we will be offering Breakfast Club ONLY from Monday 7th September.

Key Information:

- Children can arrive from 8.00am and will stay in their relevant bubble (see below) until their staggered start time for the school day (see attached sheet).
- The provision will be open to a maximum of 20 children at any one time.
- The school hall will be split into 4 zones/bubbles (Reception, Red Area, Blue Area & Green Area). Under the guidance, the Breakfast Club is a separate bubble provision. *Where there is an identified case, the school will put into place its practices & procedures for a suspected/confirmed case as outlined later in this document. If there was a confirmed case, the child's breakfast club zone and class bubble would self-isolate as per the government guidance.*
- Adults & children are requested to observe social distancing guidance when dropping their child(ren) to Breakfast Club.
- Parents/Carers are asked to drop their child at the hall doors and to not enter the school building. A member of staff will meet the children.
- Children will use hand sanitiser on arrival, before and after breakfast and when leaving the school hall to go to class.
- Breakfast will be prepared and served by our school cook through abm Catering Ltd.
- The school hygiene & cleaning practices will apply to breakfast club to help reduce the risk of the virus spreading.
- If there is a suspected case of COVID19, Breakfast Club will following the school's practices & procedures as outlined later in this document and in conjunction with the school's risk assessment.

We will continue to review our processes in the hope that we can offer the full provision (to include Afterschool Club) after half term in October (from 2nd November 2020), although this is not guaranteed at this time.

Activity Clubs

Activity clubs continue to be suspended until further notice.

Response to Infection

- All parents/carers & staff must book a test if they are displaying any COVID19 symptoms.
- All children can be tested including children under 5, but children aged 11 and under will need to be helped by their parents/carers if using a home testing kit.
- All parents/carers & staff must provide details of anyone they have been in close contact with if they were to test positive for COVID19 or if asked by NHS Test & Trace.
- All parents/carers & staff must self-isolate if they have been in close contact with someone who develops COVID19 symptoms or someone who tests positive for COVID19.
- All parents/carers & staff must inform us immediately of the results of the test.
- We will contain any outbreak by following local health protection team advice.
- Household members of those contacts who are sent home do not need to self-isolate themselves unless the child, young person or staff member subsequently develops symptoms.

Response to a Child or Adult Displaying Symptoms of COVID19

- If a child or adult displays any symptoms of COVID19, the leadership team and school office will be alerted.
- The designated adult will put on full PPE and remove the child from their class as soon as possible.
- If a child is awaiting collection, they will be moved to the small group room where they can be isolated behind a closed door depending on the age of the child and with appropriate adult supervision if required. Ideally a window should be opened for ventilation.
- If it is not possible to isolate them, they will be moved to an area which is at least 2M from other people.
- If they need to go to the toilet whilst waiting to be collected, they will use a separate cubicle.
- The toilets will be thoroughly cleaned and disinfected before being used by anyone else.
- PPE will be worn by staff caring for the child whilst they await collection.
- In an emergency, we will call 999 if they are seriously ill, injured or their life is at risk.
- Everyone must wash their hands thoroughly for 20 seconds with soap and running water after contact with someone who is unwell.
- The affected area will be thoroughly cleaned and disinfected after use.

Response to Confirmed Case in School

- The school will take swift action when we become aware that someone who has attended has tested positive for COVID19.
- We will contact the local health protection team. This team will also contact us directly if they become aware of someone who has tested positive for COVID19 attended the school as identified by NHS Test & Trace.

Children & Adults who are Shielding or Self-Isolating

- Shielding advice for all adults & children will pause on 1st August subject to a continued decline in the rates of community transmission of COVID19.
- This means, that pupils & staff on the shielded patient list can return to school as can those who have family members who are shielding.
- If rates of the disease rise in local areas, children & staff (or family members) from that area and that area only will be advised to shield during the period where rates remain high and therefore they may be temporarily absent.
- Some children & staff no longer required to shield but who generally remain under the care of a specialist health professional, may need to discuss their care with their health professional before returning to school in September (usually at their next planned clinical appointment).
- Where a child is unable to attend school because they are complying with clinical or public health advice, we will offer them access to remote education.
- Where children cannot attend school as their parent(s) are following clinical/public health advice, absence will not be penalised.

The Senior Leadership Team
Barrs Court Primary School